

# City of Cincinnati



## **VACANT BUILDING MAINTENANCE LICENSE (VBML) GENERAL INFORMATION**

### **VBML APPLICATION PROCESS**

1. BUILDINGS AND INSPECTIONS (B & I) ISSUES ORDERS TO KEEP BUILDING VACANT AND APPLY FOR VBML.
2. APPLICANT MUST APPLY FOR VBML WITHIN 30 DAYS OF ORDER.
3. APPLICANT PAYS LICENSE FEE OR REQUESTS A WAIVER.
4. APPLICANT MUST PROVIDE EVIDENCE OF GENERAL LIABILITY INSURANCE FOR PROPERTY. (CMC SEC. 1101-77.1 b)
5. BUILDING MUST BE BROUGHT INTO VBML COMPLIANCE STANDARDS WITHIN 60 DAYS OF APPLICATION DATE.

IF A VACANT PROPERTY IS BROUGHT INTO COMPLIANCE WITH THE MINIMUM STANDARDS OF THE CINCINNATI BUILDING CODE AND IS REOCCUPIED WITHIN ONE YEAR OF PAYMENT OF THE VBML FEE, THE CURRENT YEAR'S FEE SHALL BE REFUNDED. (CMC 1101-124.4)